



November 14-15, 2015

Sportcentrum Kardinge - Groningen

Information bulletin

Version November 09, 2015

1. Organizing Committee

The Organizing Committee (OC) is residing in the Sport Stadium Kardinge at Groningen, Kardingerplein 1.

E-mail: General: renee@sportconnection.nl

Competitors: s.luinenburg@knsb.nl

Internet: <http://www.schaatsen.nl/kalender-teams/wedstrijden/2015/11/isu-junior-world-cup-1/>

The office will be open at:

Thursday November 12: 19.00-20.00h

Friday November 13: 09.00-12.00h

and located at the hotel Hampshire Plaza

During competition days the office will be open from 9h till the end of the competition day at the Race office on the first floor.

Composition OC and responsibilities

President

General secretary

Competition manager

Accreditations

Facilities

Finance

Logistics

Race office

Klaas Meindersma

Catharina Timmer

Klaas Meindersma

Meintje van der Ark

Henry Melishoek

KNSB

Aletta de Rooij

Siep Luinenburg



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2. Hotel Expenses, Board and Lodging

The Organizing Committee will make hotel reservations for competitors in the following hotels:

Hampshire Hotel-Plaza Groningen
Laan Corpus den Hoorn 300
9728 JT Groningen
The Netherlands
+31 50 5248000

Postillion Hotel Haren Groningen
Emmalaan 33
9752 KS Haren
The Netherlands
+31 30 7470210

During practice and the tournament lunch will be arranged at the ice rink. (check Official Practice Schedule for lunchtime on practicedays)

In accordance with ISU Communication No. 1959, paragraph 10 f), the Organizing Committee will cover room and meal expenses at the official Hotel for up to three (3) Skaters or, alternatively, for two (2) Skaters and one (1) team leader from each participating Member (based on one double room and one single room), beginning with dinner on the evening of November 13, 2015 and ending with breakfast on the morning of November 16, 2015.

3. Declarations and passport copies

All officials, team leaders and competitors must sign an ISU Declaration Form in order to get an accreditation. In case of declarations sent to the ISU in the past, the OC will check the ISU-database. See also ISU Communication 1628.

Team leaders and/or competitors which are not registered in the ISU-database:

At the latest on Friday, November 13, 12h each team leader is requested to hand over the **ISU-declarations, completely filled in and signed by the competitor involved, together with a copy of their passport** to the **Race office**.

4. Admittance to the Ice-stadium

The competitors, coaches, team leaders etc. from the participating countries only have **admittance to the Ice-stadium if they can show their personal admission ticket**.

These badges shall contain the personal name.

5. Transportation facilities

Transport is available for competitors, coaches etc., who are staying in the official hotel which is reserved by the OC.

The transport schedule will be available at the reception in the hotel, at Kardinge and you can find one in your information package.

6. Confirming Entries

At the latest on Friday, November 13, 12h, each team leader is requested to confirm the **final-entries** to the OC.



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7. Team leaders meeting

There will be a team leaders meeting on Friday, November 13 at **16.00h in the skaters restaurant at the Ice-Stadium.**

Saturday, there will be a team leaders meeting **45 minutes** after the last prize giving ceremony in **the skaters restaurant.**

8. Draw meetings

The first draw meeting will be held on Friday in **the skaters restaurant** at 18h.

On Saturday, the official draw for the next day will be held in **the skaters restaurant**, immediately after the team leaders meeting.

You can find the skaters restaurant at the first floor, the same restaurant where lunch is served on training days

9. Warming up facilities

The competitors can do their warming up and cooling down in the training area, which they can find on the accommodation map.

10. Training facilities

Times for the training sessions: see the separate training facility schedule. Please, start the training sessions only from the outside of the ice rink and do not enter the ice on shoes.

On competition days enter the ice only from the inner side of the ice rink.

11. Medical Services

During the competitions FIRST AID ROOM including a medical staff is available.

Nearest hospital service, including all medical specialities:

Hospital UMCG

Hanzeplein 1, 9713 GZ, Groningen

Tel. +31 (0)50 3616161

12. Anti Doping

1. Anti-Doping tests will be carried out in accordance with the valid ISU Anti-Doping Code (ISU Communication No. 1765, 1800, 1871 and 1872 or any further update of these Communications). The team leaders are responsible for the prompt presenting of the skater called for anti-doping tests.
2. If difficulties with a skater in connection with the language are foreseen, it is recommended that the skater is accompanied by an interpreter during the sealing of the bottles.
3. Competitors must check the anti-doping schedule before they leave Kardinge.



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13. Ceremonies

The ceremonies according to protocol (formal ceremony) for all distances will take place directly after the ice cleaning.

To achieve a ceremony with some style we request the price winners (on shoes and **properly dressed**) on the inner side of the ice rink. From there, the price winners will be escorted to the platform by our hostess, accompanied by the referee and a member of the OC.

14. Protocols and download area

The protocols will be available at our event-site
<http://www.schaatsen.nl/kalender-teams/wedstrijden/2015/11/isu-junior-world-cup-1/>

15. Time measurement

Time measurements will take place by 2 systems, (3 at the Mass Start):
1st a photo finish equipment (**leading**)
2nd a two complete sets of photo cells between the lanes (**1st backup**)
3rd a transponder system (**2nd backup**) (**Mass Start**)
to determine the time and the order of finish of skaters or teams.

All competitors are required to wear transponders on both legs at the Mass Start.

16. Emergency plan

In case of a calamity inside or outside the ice stadium and the necessity to evacuate all the people in the ice stadium to the outside, the signal to evacuate comes from the Emergency Command Team to the Competition Manager and he will give this sign to the Referees so they have to stop the races immediately and take care that all competitors, coaches, team leaders and all the officials have to leave the ice and the infield and have to go to a meeting point outside the stadium.



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17. Involved officials

ISU Speed Skating Techn.Committee Representative	Alexander Kibalko (RUS)
Referee Men	Melannie Symalla (GER) Jens Vasaasen (NOR), Assistant
Referee Ladies	Karina Kreja (POL) Rieks van Lubek (NED), Assistant
Starters	Janny Smegen (NED) Wim van Biezen (NED)
Competition Manager	Klaas Meindertsma +31 (0)6 29283492 klaasmeindertsma@gmail.com
Race office	Siep Luinenburg +31 (0)6 51352507 s.luinenburg@KNSB.nl



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Time schedule

Thursday, November 12:

The Race Office is located at the hotel Hampshire Plaza;

Opening hours: 19h till 20h.

Friday, November 13:

The Race Office is also located at the hotel Hampshire Plaza;

Opening hours: 9h till 11h

There you can also pick up your accreditations.

Information set is available at the official hotel.

The team leaders are requested to hand over before 12h:

- Passport control
 - Transportation forms
 - ISU-Declaration forms (if failing)
- And confirming the final entries

16h Team Leaders Meeting, Sport Stadium Kardinge, at **the skaters restaurant**

18h Opening draw in **the skaters restaurant**

Saturday, November 14:

08.45 - 09.25
10.00

Practice
Start Competition *
Ladies 1.000
Men 1.000
Ladies 3.000
Men 3.000
Ladies Team sprint
Men Team sprint

The team leaders meeting and drawing for the next day in **the skaters restaurant** approximately 45 minutes after the last prize giving ceremony.

Sunday, November 15:

08.45 - 09.25
10.00

Practice
Start Competition *
Ladies 500
Men 500
Ladies 1.500
Men 1.500
Ladies Mass Start
Men Mass Start

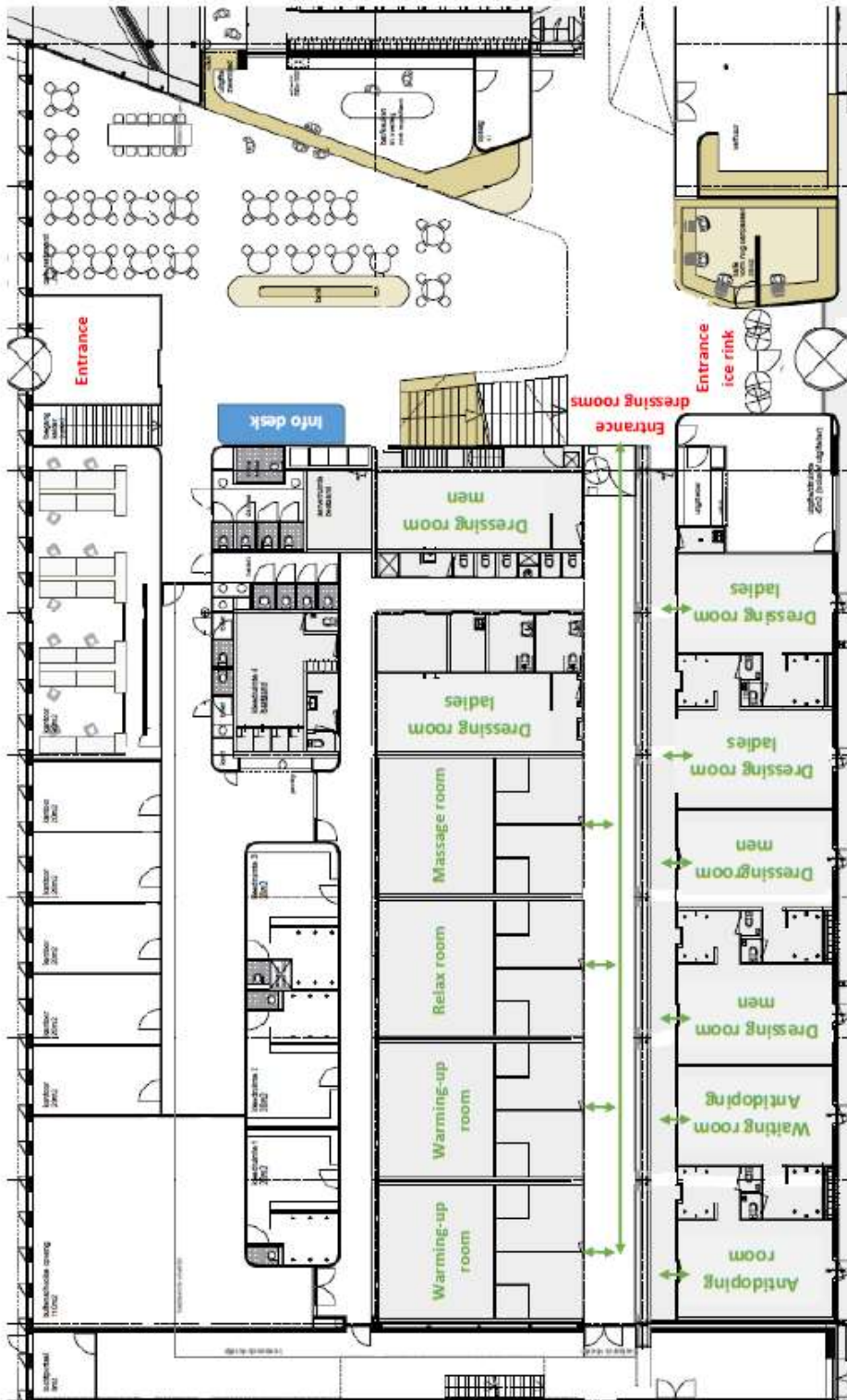
* Final time will be announced at the team leaders meeting



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Sportcentrum Kardinge - Groningen

Accommodation map ground floor





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Sportcentrum Kardinge - Groningen

Accommodation map first floor



On behalf of the Organizing Committee

Renée Faber
Eventmanager KNSB